CONFIDENTIAL P.S.C. Form 6

**Recommendation Regarding Confirmation of an Appointment on Scales**

1. *B. C. M on N 3-8*

**PART I**

**To: THE ESTABLISHMNET SECRETARY**

1. M ……………………………………………………..……………………………….. assumed duty as a………………………………………………………..

On probation on ………………………………………………………………..and his/her appointment becomes due for confirmation or otherwise on ………………………………………………………………………………………………………………………………..

1. He / She has not yet passed the examinations required by the General Orders on the following dates……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

He/ She has yet passed the examinations required by General Orders

1. During this probationary period he/she has undertaken the following duties…………………………………………………………………………………………………………………………………………………………………………

1. He /She has shown special aptitude in …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….
2. For the reasons given on the back of this form I recommend that his/her appointment be

(a). Confirmed

(b). extended on probation for ……………………………………………………………………………………. months………………………………………………

(c). terminated

Signed: …………………………………………………………………...

 Office:………………………………………………………………………

Date:………………………………………………………………………..

Departmental File:……………………………………………………

***Delete whichever not applicable***

**PART II**

**To: THE SECRETARY, PUBLIC SERVICE COMMISSION**

I confirm that the particulars in paragraphs 1 and 2 are correct.

 **(Any observations or recommendations to be attached)**

Signed:…………………………………………………

 Establishment Secretary.

Date:…………………………………………………………..

E.S.O. File:……………………………………..……………

G.P.Litho 1039/94/2,000/5,94